

# CO-OPERATIVE - NOTIFICATION OF SALE

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

To: Christina Smith, Residents Services Manager  
Rossmoor Community Association  
128 Sussex Way  
Monroe Township, New Jersey 08831

From: \_\_\_\_\_

Re: Manor Number \_\_\_\_\_

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***Please provide the following information as soon as an Offer & Acceptance is signed.***

**SELLER:**

Name: \_\_\_\_\_

\*Forwarding Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*Required to receive refund of  
Maintenance Deposit.**

Telephone No: \_\_\_\_\_

**ATTORNEY FOR SELLER (optional):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No: \_\_\_\_\_

**BUYER:**

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Listing Broker: \_\_\_\_\_

Selling Broker: \_\_\_\_\_

**ATTORNEY FOR BUYER:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

**I/We understand that the Maintenance Department will be in contact with me to make arrangements to inspect the manor for any structural changes and safety requirements upon receipt of this form.**

**NOTE: A COPY OF COOPERATIVE OFFER & ACCEPTANCE FORM & LEAD DISCLOSURE FORM MUST ACCOMPANY THIS FORM**

***Deliver or mail this form to Residents Services Manager at the address above along with a check for \$200 inspection fee payable to RCAI.***