

MUTUAL NO. \_\_\_\_\_ OF NEW JERSEY

RESIDENT ALTERATION REQUEST (CO-OPERATIVE)

Date: \_\_\_\_\_

Member's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Addition or Alteration: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

RECITALS: Member has purchased a share of stock in the Mutual (Corporation) and executed an Occupancy Agreement that entitles Member to occupy the above dwelling unit (manor).

The Occupancy Agreement requires the Corporation's consent before any such alterations may be made, and the Corporation is willing to grant that consent provided Member agrees to restore the premises to the original condition when Member surrenders possession thereof to the transferee of the above mentioned share of stock, or said transferee notifies the Corporation in writing that he will accept the premises as altered by Member.

TERMS: In consideration thereof, the Corporation and Member agree as follows:

- a. The Corporation consents to Member making the alterations set forth above;
- b. The cost of such alteration shall be borne exclusively by Member;
- c. Member agrees to restore the premises to their original condition at his sole expense unless the stock certificate transferee notifies the Corporation in writing that he will accept the premises as altered by Member;
- d. All restoration work shall be performed to the satisfaction of the Corporation; and
- e. In the event these alterations affect the exterior of the dwelling unit, this agreement shall not take effect until the conditions set forth in the Declaration of Covenants and Restrictions, of the Municipality of Monroe Township in the County of Middlesex in the State of New Jersey, have been satisfied.

STATEMENT OF LIABILITY: Member agrees to hold the Corporation and the Rossmoor Community Association, Inc. ("RCAI") harmless from any and all claims or liens arising out of the alterations to be performed, including the costs of legal defense. If the alterations are made by a contractor, he will maintain any and all insurance required to hold the Corporation and RCAI free of any liability as described on Schedule "A". It is the Member's responsibility to obtain proof of adequate insurance from the contractor he or she selects and provide a Certificate of Insurance from the Contractor to the Rossmoor Maintenance Department Office before work begins.

Member Signature: \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Township Permit Required? ( ) Issued Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved:

\_\_\_\_\_  
General Manager Date  
or designee

\_\_\_\_\_  
Mutual President Date

\_\_\_\_\_  
Supervisor Date

\_\_\_\_\_  
Mutual Director Date

\_\_\_ SEE NOTES ATTACHED

\_\_\_\_\_  
Mutual Director Date